L0363 *Multi-Hazard Emergency Management for Higher Education*

2020 L0363 Host Application is posted – REVISED PROCESS

For 2020, applications will be accepted from states and territories within the FEMA Regions 2, 4, 6, 8, and 10. Those states and territories include:

- New Jersey
- New York
- Puerto Rico
- the US Virgin Islands
- Alabama
- Florida
- Georgia
- Kentucky
- Mississippi

- North Carolina
- South Carolina
- Tennessee
- Arkansas
- Louisiana
- New Mexico
- Oklahoma
- Texas
- Colorado

- Montana
- North Dakota
- South Dakota
- Utah
- Wyoming
- Alaska
- Idaho
- Oregon
- Washington

Deadline for applying to host 2020 offerings – February 28, 2020

This Federal Emergency Management Agency (FEMA) course is designed to be delivered to **teams of campus personnel** who are responsible for managing and supporting emergency plans. The target audience for this course is people who have traditional response or strategic experience, but minimal experience in emergency management planning. The three-day course is primarily interactive presentations coupled with numerous individual and group activities and exercises.

Topics to be covered include:

- An overview of emergency management
- Identifying hazards and using a risk assessment process
- Establishing and managing your Emergency Operations Center (EOC)
- Partnering with your internal and external community
- Developing and revising your Emergency Operations Plan
- Training and testing your plans
- Recovery considerations

For a successful L0363 delivery, a sufficient number of teams from different institutions and range of job positions within each team is needed. The target team size is 4-8 members. The composition of the participating campus team is decided by each institution attending and should be selected from these positions.

Campus Staff and Personnel

- Campus Administrators
- Office of Emergency Management/Planning
- Risk Manager
- Public Information Officer
- Security and/or Public Safety Officer
- Office of Facilities Management

- Food/Dining Services Director
- Office for Student Affairs
- Employee/Occupational Health
- Counseling Services
- Information Technology
- Faculty and/or Student Representatives

External Stakeholders

- Community first responders (Fire and Emergency Medical Services)
- City/County emergency management
- Community law enforcement

There is no fee for attending this course; however, participants would have to pay their own travel expenses, if applicable.

How to Apply:
Due to the high demand for this training, an annual application process is used to select the host institutions each year. If your institution is interested in hosting this FREE training for your area, please go to the L0363: Multi-Hazard Emergency Management for Higher Education website (https://training.fema.gov/hiedu/aemrc/eplanning/l363.aspx) to get more detailed information on hosting requirements and to complete an application. The Application can be found under the To Schedule a Course Offering section on the page.

Application Deadline:
Submit the completed application to your respective State Office of Emergency Management (https://training.fema.gov/programs/aps/stolist.aspx). The State Office of Emergency Management will review the application and forward to the appropriate FEMA Regional Office (https://www.fema.gov/about-agency). **The State Office of Emergency Management must have all applications forwarded to the appropriate FEMA Regional Office by February 28, 2020.** The FEMA Regional Office will review the application, attach a letter from the FEMA Regional Administrator with the appropriate endorsements, and forward the package to the Emergency Management Institute (EMI). The letter from the FEMA Regional Administrator will include the nomination's priority rank, rationale for ranking, and any additional relevant comments. Prior to the start of the final reviewing process, EMI will request a consolidated prioritized ranking of applications from each FEMA Region. **Applications must be received by EMI from the FEMA Regional Offices by March 13, 2020. The FEMA Regional Offices should submit the applications packets via email to** FEMA-EMI-MIT@fema.dhs.gov. A review team will evaluate the application packets in collaboration with the FEMA Regions. The Superintendent of the Emergency Management Institute will make the final decision regarding the selected host institutions. Selected applicants will be notified in April 2020. The applicable FEMA Regional Training Manager and State Training Officer will be included in the notification. Applicants not selected will also be informed.

EMI Point of Contact:
For additional information, contact the program manager, Tina Hovermale at (301)447-1207 or Tina.Hovermale@fema.dhs.gov.